

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
January 8, 2020

The Board of Trustees of Vernon College met on Wednesday, January 8, 2020 at 11:30 p.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt, Mrs. Anne Spears and Mrs. Ann Wilson. Absent: Mr. Norman Brints, Vice-Chairman

Others present were Dr. Dusty R. Johnston, President; Dr. Elizabeth Crandall, Vice-President of Instruction; Mr. Garry David, Vice President of Administration; Dr. James Nordone, Vice President of Student Services/Admissions and Financial Aid; Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Shana Drury, Dean of Instructional Services; Mrs. Kristin Harris, Dean of Student Services/Director of Counseling; Ms. Ivy Qwuarels, ERP/SIS/Cybersecurity Director/Electronic Information Accessibility Coordinator; Mrs. Amanda Raines, Director of Enrollment Management/Registrar; Mrs. Holly Scheller, Coordinator of Marketing and Community Relations; Ms. Melissa Elliott, Director of Financial Aid; Mrs. Mindi Flynn, Business Office Manager; Mr. Kevin Holland, Director of Campus Police; and Ms. Mary King, Administrative Secretary to the President. Guests present were Mr. David Parkman of *Edgin, Parkman, Fleming, and Fleming, PC*, and Mr. Daniel Walker of the *Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mr. Holt made the motion, seconded by Mr. Ferguson to approve the Consent Agenda containing the *Minutes of the December 11, 2019 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A

Garry David presented the *Financial and Investment Reports as of December 31, 2019*. Mrs. Wilson made the motion, seconded by Mrs. Spears, to approve the report as presented. The motion carried unanimously.

Action Item B

Mr. Ferguson made the motion, seconded by Mr. Holt to approve the *2018-2019 Audit Prepared by Edgin, Parkman, Fleming, and Fleming, PC* of Wichita Falls, Texas presented by David Parkman. The motion carried unanimously.

Action Item C

Mrs. Wilson made the motion, seconded by Mrs. Spears to approve the *New Program Handbook/Manual Updates* for Barber, Dental Assisting, and Medical Assisting as presented by Dr. Johnston.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items

All Employee Professional Development – Dr. Johnston stated he sent the Agenda on the January 13, 2020 all employee professional development to the Board for their information. On this day, all the faculty return and we have our Spring kickoff for a full day of professional development and breakout sessions. Dr. Donnie Kirk has secured a speaker for the event.

TASB Policy Update – The President sent the Board information on Update 37 from the Texas Association of School Boards for their review. The college pays for this service provided by TASB. Either Federal and/or State laws that have gone in to effect mandate most of the changes. It will be an action item in our February Board of Trustees meeting. After approval, we inform TASB and they update our Policy electronically.

2020-2021 Tuition/Fee increase discussion – Dr. Johnston discussed the 2020-2021 Tuition and Fee increase proposal by stating it has been a number of years since tuition was increased for Wilbarger County. He proposed the consideration of a \$10 increase in tuition but no increase in fees. As far as the out-of-district areas, it is easier not to change tuition with them, primarily because of the dual credit arrangements we have with the high schools.

2019 IT Management Review – Dr. Johnston presented the IT Management Annual Review. He stated he continues to be pleased with Information Technology Operations managed by Run Business Solutions. They are very thorough. He pointed out that just looking at the last five years, a lot of activity continues, such as the increase in the number of hardware replenishments, work tickets, and other issues and they continue to have a good response rate.

Student Success Data Fact – Dr. Johnston presented the Student Success Data Fact for this month on the History of Vernon College Focus on Student Success. This data fact is a thorough history of all the things we think we have done over the years to directly impact student success. We started this from the get go and Betsy Harkey coordinates this information from different departments on specific functions, tasks or initiatives that are directly related to student success. This information played an important part with SACSCOC.

Athletic Scholarship report – Dr. Johnston presented the athletic scholarship report stating it gives the Board a picture of the expenditures for each sport. The Rodeo program did not recruit as many students this year. The other sports are right on target.

QEP Update – Dr. Johnston presented the QEP annual report for the Board’s information. He noted that Dr. Donnie Kirk made a thorough QEP presentation to the Trustees in December.

Dr. Johnston presented the Reminder of upcoming events:

- (1) Faculty Return/All Employee Professional Development – Monday, January 13, 2020
- (2) On-site Registration: Vernon: January 14, 2020---Wichita Falls: January 15-16, 2020
- (3) Vernon College Foundation Quarterly Board Meeting–Vernon campus Thursday, January 16, 2020 – 10:00 am
- (4) Classes Begin – Tuesday, January 21, 2020
- (5) WFISD/VC Dual Credit parent information session – Tuesday, January 21, 2020 – 6:00 pm CCC 302
- (6) **FAITH** Meal hosted by Vernon College – Boys & Girls Club – Thursday, January 30, 2020 4:30 pm
- (7) February Board of Trustees meeting – Wednesday, February 12, 2020
- (8) TCCTA Conference – February 27– February 29, 2020 – Frisco, TX
- (9) Vernon College Foundation On-line Auction – March 10-12, 2020

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mrs. Pennington made the motion, seconded by Mrs. Spears to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 Personnel Information Sheet. The motion carried unanimously.

A. Resignations

1. Michael R. Little, Police Officer - CCC, effective December 27, 2019
2. Mitch Huckabay, Assistant Baseball Coach/Residence Hall Assistant – Vernon, effective December 31, 2019
3. Shelly Barberee, Head Volleyball Coach – Vernon, effective January 6, 2020

Closed Session: Mr. Holt made the motion, seconded by Mr. Ferguson to go into closed session at 12:14 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.


Open Session: Mr. Holt made the motion, seconded by Mr. Ferguson, to reconvene at 12:48 p.m. in open session. The motion carried unanimously.

No Action

There being no further business Mr. Holt made the motion, seconded by Mrs. Spears to adjourn the meeting at 12:50 p.m. The motion carried unanimously.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary